



Art-Draft Authority

CREDIT APPLICATION

Company: _____ Type of Business (Part., Corp., Prop.): _____
 Address: _____
 Telephone: _____ Fax: _____ Web Page: _____ Yrs in Business: _____
 Retailer Register Number: _____ Tax Identification Number: _____

Partners or Corporate Officers

Name	Title	Telephone Number	E-Mail
_____	_____	_____	_____

Name	Title	Telephone Number	E-Mail
_____	_____	_____	_____

A/P Clerk: _____ E-Mail _____ Purchasing Clerk: _____ E-Mail _____

Bank References

Bank Name	Branch	AcctNumber	Telephone	Contact
_____	_____	_____	_____	_____

Bank Name	Branch	Acct Number	Telephone	Contact
_____	_____	_____	_____	_____

Trade References

Name	Telephone	Fax	Acct Number	Contact
_____	_____	_____	_____	_____

Name	Telephone	Fax	Acct Number	Contact
_____	_____	_____	_____	_____

Please advise us if you need to purchase any equipment or material:

- | | | | |
|--|--|--|--|
| <input type="checkbox"/> Engineering Equipment | <input type="checkbox"/> Engineering Materials | <input type="checkbox"/> Surveying Equipment | <input type="checkbox"/> Surveying Materials |
| <input type="checkbox"/> Art Materials | <input type="checkbox"/> Copy Services | <input type="checkbox"/> Architectural Equipment | <input type="checkbox"/> Architectural Materials |
| <input type="checkbox"/> Office Supplies | <input type="checkbox"/> Office Equipment | <input type="checkbox"/> Other | |

SALES TERMS AND CONDITIONS

1. All invoices are due at presentation. Invoices for customers with credit are due 30 days from invoice date unless otherwise indicated.
2. Customer is responsible to pay all expenses that Art-Draft Authority will incur in collection of debt including lawyer duties.
3. Return of merchandise requires prior authorization and RMA#. Items returned will be subject to a 15% restocking charge. All returns must be in original packaging.
4. Software or special orders returns are not accepted under any circumstances.
5. We reserve the right to charge a finance charge of 1.5% per month which is equivalent to an annual percentage rate of 18%, on accounts past due.

BANK RELEASE/CREDIT VERIFICATION

I/We hereby authorize Art-Draft Authority, Inc. and its assigns to obtain business, as well as personal information regarding my/our credit history via banks, trade references, credit report providers and any other extenders of credit in order to determine credit worthiness. I/We certify that the above information is true. This information is to be used only for opening an account.

Sign: _____ Title: _____ Date: _____

USE FOR CREDIT DEPARTMENT ONLY

Salesperson : _____ Account Approved by: _____ Date Approved: _____
 Account Number: _____ Account Opened by: _____ Date Registered: _____



El contenido de esta propuesta es considerada para Art-Draft Authority confidencial y para el uso exclusivo de la persona o entidad a quien fue dirigida. Si usted no es la persona a quien este documento fue dirigido, le notificamos que el divulgar, copiar, distribuir o tomar alguna acción basado en el contenido de esta propuesta está estrictamente prohibido. Si usted recibió este documento por equivocación le agradeceremos que se comuniquen con Art-Draft Authority.

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www.artdraft.com